

ASSESSMENT SUB-COMMITTEE

15 JULY 2009

Chairman * Ms Sheila Darr

Councillors: * Mitzi Green

* Paul Osborn

* Denotes Member present

PART I - RECOMMENDATIONS - NIL**PART II - MINUTES**29. **Appointment of the Chairman:**

RESOLVED: To note that the Independent Member, Ms S Darr, would serve as the Chairman of the Sub-Committee for this meeting.

30. **Declarations of Interest:**

RESOLVED: To note that there were no declarations of interests made by Members in relation to the business to be transacted at this meeting

31. **Minutes:**

RESOLVED: That the minutes of the meeting held on 30 April 2009 be taken as read and signed as a correct record.

32. **Assessment Sub-Committee - Terms of Reference:**

RESOLVED: That the Terms of Reference of the Sub-Committee be noted

33. **Complaint - Breach of Code of Conduct:**

Members considered a report of the Director of Legal and Governance Services, which set out details of a complaint that a Member had failed or may have failed to comply with the Authority's Code of Conduct, and independent advice obtained in relation to the complaint.

The Sub-Committee having fully considered and discussed the report, with each Member setting out their individual thoughts on its contents.

RESOLVED: That (1) the allegation be referred to the Monitoring Officer and he write to the Member concerning the breach and to remind him of the requirement to complete his Register of Interest Form accurately.

(2) the Monitoring Officer write to all Members of the Council to remind them of their responsibilities in respect of the completion of Registers of Interest forms.

(Note: The meeting having commenced at 7.30 pm, closed at 7.44 pm)

(Signed) MS SHEILA DARR
Chairman